

FAQ about student exchange

Common questions

Q1. Who can apply?

A: All degree students of CCU and currently enrolled can apply for exchange (graduates excluded). Students who have applied to delay graduation are eligible to apply for exchange under certain conditions determined by the partner universities. Students could participate in exchange program more than once, but they could only visit one school at a time, and need to file an application each time.

Q2. I am studying in the spring semester for the fourth year for my bachelor's degree and have finished all the required courses and met the threshold for graduation. I'd like to delay my graduation and apply for an exchange, am I qualified?

A: Students who have applied to delay graduation are eligible to apply for exchange under certain conditions determined by the partner universities.

Q3. I didn't meet the requirement of the Graduation Threshold for English. Can I still apply for the exchange program?

A: Yes, but please note that all the partner universities have different language requirements. Students need to meet the requirements for the university they plan to apply.

Q4. My English scores expired, can I still use them to apply?

A: The school has no rule indicating English scores for exchange programs, but partner universities may have different language requirements. Admissions require valid language scores, but students are advised to monitor the expiration of their language scores.

Q5: Since CCU has more than 400 partner university, why the number of schools which students can choose to exchange will change every year? Why can we choose any of the 400 schools?

A: CCU signed contracts with our partner universities every semester to discuss the number of students allowed to exchange. The partner universities may ask for suspense or postpone the programs. Students need to check out our website for the latest news about exchange programs.

Q6: Is the parent's agreement still required if I am already financially independent?

A: Yes, the Office can't take responsibility for the students' safety and conduct outside

of the country. All students need to submit parent's agreement.

Q7. What if I would like to exchange in a university that is not a partner university of CCU?

A: No. This office assists students to exchange in our partner universities only. Some departments of CCU have worked with certain universities, which offer exchange opportunities. Students could contact these departments.

Q8. If the partner university has language requirements, do I have to meet the requirement to apply?

A: Language ability is an important factor when applications are evaluated. If the student's language ability is not good enough to understand the lectures, they will have difficulty completing the requirement of the courses taken.

If the language test score is a "must," the office strongly suggest that students apply after they meet the requirement. If the language test score is a "suggested item," students could still apply. However, in order to be admitted by the partner university, it is recommended that students improve their language ability.

Q9. Could students exchange in the department that is not their major in CCU?

A: Most of the partner universities offer students to exchange in any department they feel like to study in, except for some special cases.

Q10: Would all application be accepted? What caused students to be turned down?

A: Our partner universities have the final say about the exchange application. They could reject the application for fear that the applicant may not succeed in the program. It is recommended that students meet all the requirements of the school they apply.

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Course Selection and Waiver of Courses

Q1: How do I know if the school I exchange have the courses I would like to take?

A: Students need to visit the website of the partner schools and plan the courses they want to take.

Q2: Are there a minimum or maximum number of courses that I should take during the exchange period?

A: While studying in the program, students need to follow the regulations of the partner universities. Students should attend classes and complete course requirement to get their credit. Problematic student behaviors would result in

unwanted consequence, hurting the good relation between CCU and its partner universities.

Q3: Will the credits I earned be accepted in CCU?

A: Departments in CCU decide whether the credit student got will be accepted. Students need to (1) understand and plan their priorities, (2) research on the school they want to go (3) prepare relevant documents, (4) counsel their department, and (5) complete the procedures after coming back to Taiwan.

Q4: How do I complete the procedures?

A: After students come back to Taiwan, the partner university will send the student's transcript of grades to CCU. After collecting the transcript, students send their document with the transfer of credit form to their department.

Tuition Fees

Q1: Do I still have to pay my tuition?

A: Yes, students who are participating an exchange program are still students of CCU; therefore, they have to pay the tuition.

Q2. Do I need to register?

A: Yes, students need to be enrolled in CCU to exchange, but do not need to take classes. Reminder: do not proceed procedures for graduation. 「離校手續」

Q3. Student on student loan?

A: If students need to change or extend the time of exchange, please contact the office. The school will issue letter to notify the district office.

Q4: Do students need to pay tuition fee and miscellaneous charge of CCU and the partner university?

A: It depends on the contact signed by CCU and the partner university. Some offers full tuition waiver or deduction of tuition. Please refer to the website information of our partner universities.

Q5: Do I have to stay at the school dormitory?

A: It depends. Some partner university in European countries do not provide dormitory accommodation.

Q6: How much money should I bring with me?

A: It is recommended that students prepare money for expenses for at least one month.

Visa, Ticket and Insurance

Q1: How do I proceed my visa application?

A: After obtaining the letter of admission, certificate for boarding and relevant document, students could start their visa application. Please visit the embassy or representative office of the country where students plan to exchange. It is recommended that students who want to exchange in European countries should proceed their visa application according to the deadline.

Q2: How do student apply for an Official Bank Statement? Is it required?

A: An official bank statement is required by the partner university to ensure that students could afford the expenses while students are studying in their country. Working is not allowed. Even though some partner universities do not require bank statements, students still need it to apply for visa from certain countries. Students can ask the bank or the Post Office to provide an English version of Certificate of Bank Balance.

Those who have awarded scholarship could ask the office to provide a certificate to be sued as a financial statement.

Q3: Will the office help students book flights, applying a visa or buying insurance?

A: Students need to handle the above matters themselves. Students who did not successfully obtain a visa will be disqualified as an exchange student.

Q4: Can students drive in the country where they exchange?

A: Please counsel the traffic rules of the country where you plan to travel to.

After coming back to Taiwan

Q1: Can students come to Taiwan for a break during the exchange program?

A: Yes, as long as the students' visa is still valid, they are allowed to travel back to Taiwan. But students need to ask for leaves in accordance with relevant regulation.

Q2: Do students need to come directly to Taiwan after the exchange program is over?

A: Yes. Scholarship awardees need to pay attention to relevant regulations.

Q3: Can students shorten the time of the exchange program?

A: No. Students shouldn't shorten or extend the time of the exchange program which is set up by CCU and the partner university. If there is reasonable reason, students need to inform the schools and obtain the agreement from both schools.

Q4: Can students graduate right after they finish the exchange program?

Yes. If students have taken all the courses and credit points required, meet the

threshold for graduation, they can proceed their graduation procedures. It may need time for the partner university to mail students' grade results back to CCU. Students need to take this into consideration.

Q5: National military service matters.

A: Male students who haven't completed their military services need to follow the government regulations regarding overseas travel. Please inform the office about their situation if necessary.